

**Tacoma Community College  
Board of Trustees Special Meeting  
July 7, 2014, 10:00am  
Building 12 – Board Room**

**MINUTES**

**Board Members**

Chad Wright  
Liz Dunbar  
Bob Ryan  
Don Dennis

**Administrators/Staff/Others**

Silvia Barajas  
Cathie Bitz  
Colleen Warren, AAG  
Mary Chikwinya  
Jon Maes  
Pat Shuman  
Andy Duckworth  
Dale Coleman  
Ken Fox  
Kim Ward  
Steve Ashpole  
Krista Fox  
David Endicott  
Patti Hermosa  
Sean VanDommelen

Mike Mixdorf  
Barb Peterson  
Camille Lowman  
Dave Howard  
Marie Harris  
Valerie Morgan-Krick  
Bill Ryberg  
Erin Hoiland  
Chris Betz  
Mecca Salahuddin  
Melanie Johnson  
Olga Webstad  
Carol Ferguson  
Judy Colarusso

**I. Call to Order**

Chair **Wright** called the meeting to order at 10:04 a.m.

**II. President Search Process**

Assistant Attorney General Colleen Warren provided a power point presentation on the Open Public Meetings Act (OPMA) which is designed to foster open government by making education a recognized obligation of public service and to reduce liability by educating agency officials and staff on the laws that govern them in order to achieve greater compliance with these laws. The Board had requested this to ensure it follows proper procedure in the presidential search process.

- Meetings need to be open to disclosure:
  1. Public agencies of this state exist to aid in the conduct of the people's business. Actions are to be taken openly and deliberations conducted openly. They must remain informed so they may retain control over the instruments they have created.
  2. The people do not yield their sovereignty to the agencies which serve them.
  3. The people do not give public servants the right to decide what is good for the people to know and what is not good for them.
- All meetings of the governing body of a public agency shall be open and public (RCW 42.30.030)
- Each board of trustees shall follow procedures for open public meetings. Each board shall provide time for public comment. (RWC 28B.50.100)
- Minutes must be recorded and are open to public inspection. (RCW 42.32.030)

In regard to a public presidential search, the Board is the governing body as well as the governing body of the search committee. The Board of Trustees will retain control over who is going to be invited as finalists to the campus and will make the final decision for hiring; they are not to delegate the final decision to the committee.

An executive session can be held to discuss the strengths and weaknesses of the finalists, but the board can't come to a collective decision about who will be hired and they cannot say who they will vote for. That and the setting of salary must be done in an open public meeting.

Silvia Barajas then presented the RFP to be sent to state and national recruiters. Proposals are due back by July 21. The draft job description Silvia provided to the Board will be finalized by the consultant who is hired. Silvia also provided a timeline to be followed to make the November 12 deadline for the selection of the next president.

A Special Board Meeting will be held sometime between July 22 and 24 for the Board to approve the funding for the search firm, select the recruiting firm and award the contract, and approve the charge to the hiring committee. (Trustees Ryan and Dennis will be unable to attend.) Chair Wright stated that it won't be necessary to call a special meeting to hold recruiter interviews.

### **III. ADJOURNMENT**

There being no further business, the meeting adjourned at 10:55 a.m.

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Chad Wright, Board Chair