

**Tacoma Community College
Board of Trustees Regular Meeting
April 5, 2017, 4:00 p.m.
Gig Harbor Campus – Room 102**

MINUTES

Board Members

Bob Ryan
Lois Bernstein
Liz Dunbar

Administration/Faculty/Staff/Guests

Kelly Maxfield	Victoria Ichungwa
Christopher Soran	Carlos Otero
Red Isaacson	Elizabeth Stewart
Eric Corp	Kelley Sadler
Beth Brooks	Tina Hagedorn
Bill Ryberg	Janine Mott
Jeanne Ernst-Williams	Mary Chikwinya
Leia Plaza	Linda Sullivan-Colglazier
Will Howard	Mecca Salahuddin
Valerie Robertson	Tod Treat
Renee Hernandez-Greenfield	Rachel Payne
Mary Fox	Dave Howard
Dolores Haugen	Eric Rowley
Greg Randall	Mike Blair
Christie Fierro	Jennifer Snoek-Brown

I. CALL TO ORDER

Chair **Ryan** called the meeting to order at 4:00 p.m.

II. General Matters

A. Changes/Approval of Agenda

MOTION: Upon a motion by Board member **Bernstein** the Board unanimously approved the agenda as submitted.

B. Approval of Minutes:

March 8 Board Meeting

MOTION: Upon a motion by Board member **Dunbar** the Board unanimously approved the minutes of the March 8 Board Meeting.

March 15 Tenure Board Meeting

MOTION: Upon a motion by Board member **Bernstein** the Board unanimously approved the minutes of the March 15 Tenure Board Meeting.

C. Introductions

Board member **Ryan** introduced **Co-President & Vice President of Student Services, Mary Chikwinya**, who introduced Renee Hernandez-Greenfield, the new Director for the Early Learning Center. Renee comes to TCC from the Suquamish Tribal Early Learning Center.

Co-President & Vice President of Student Services, Mary Chikwinya, introduced **Greg Randall, Director for Facilities and Capital Projects**. Greg introduced new HVAC maintenance mechanic-2, Bill Leon-Guerrero, who was unable to attend the board meeting.

Co-President & Vice President of Student Services, Mary Chikwinya, introduced **Tod Treat, Executive Vice President for Academic & Student Affairs**, who introduced Elizabeth Stewart. Elizabeth is our new ESL Pathways Navigator and comes to TCC from Bellevue Community College.

D. Correspondence

Mary Chikwinya, Co-President & Vice President of Student Services, read a letter sent to the TCC Foundation from Dr. Carla Santorno, Superintendent for Tacoma Public Schools. Ms. Santorno thanked **Mary Chikwinya and Bill Ryberg** for TCC's recent 2nd year donation commitment of three full tuition scholarships to support the 2017 Native American graduating students through the district's Title VII Indian Education Program.

E. Board Report

Board Member **Dunbar** attended the regular board meeting on March 8th and the Tenure board meeting on March 15th. She attended the University of Puget Sound Inauguration for President Isiaah Crawford on March 24th. On March 9th she attended the Pierce County Coordinating Committee at Clover Park Technical College. She attended the TCC Legislative Council meeting on April 4th.

Board Member **Bernstein** attended the regular board meeting on March 8th and the Tenure board meeting on March 15th. Ms. Bernstein attended Pierce County Accountable Communities to Health regional health meeting on March 30th. She attended the TCC Legislative Council meeting on April 4th.

Chair **Ryan** attended the regular board meeting on March 8th and the Tenure board meeting on March 15th. On March 9th he attended the Pierce County Coordinating Committee at Clover Park Technical College.

Co-Chair Adams attended the regular board meeting on March 8th and the Tenure board meeting on March 15th. She attended the April TCC Foundation Board Meeting as well.

III. PRESENTATION

Student Voice - Janine Mott, Executive Director for Gig Harbor Campus & Continuing Education, introduced student **Erik Rowley** from the Gig Harbor Campus.

Erik is a first quarter student at Tacoma Community College, attending the Gig Harbor Campus. He spent 20 years serving in the United States Navy. His first ten years were spent as an airmen specializing in surveillance of submarines. He was then medically disqualified from flying but wanted to continue his service to the Navy. He moved into photography and journalism, which eventually led him to serving as the public relations contact for the Navy Blue Angels Team for three years. He retired from Naval Base Kitsap in Bangor after serving 20 years and is originally from Silverdale, Washington.

Erik decided to take advantage of the GI Bill and obtain a college degree. In researching schools, he decided upon TCC because it was close to home. He contacted the TCC Veterans Office and signed up for classes. He was disappointed he had to start with English 101, being experienced as a journalist, but learned his previous experience couldn't be counted for credit. Instructor Mike Blair was instrumental in assisting him with new skills of the creative writing process. He also registered for HD 101 (Human Development), a course designed to introduce new students to higher education and prepare them for academic success. The class was vital in helping him look at his career path, gave him focus, and taught him a lot about himself. After getting a two year degree from TCC, he plans to apply for UW Tacoma's Milgard School of Business to student Marketing Research Analysis.

IV. ACTION ITEMS

A. Exceptional Faculty Awards

Executive Vice President for Academic & Student Affairs, Dr. Tod Treat introduced **Mecca Salahuddin, Dean for Organizational Learning & Effectiveness** who provided

background and a description of the Exceptional Faculty Awards. Names are not to be read at the meeting but were communicated to the Board of Trustees before the meeting.

MOTION: Upon motion by Board member **Bernstein** the Board unanimously approved the recommendations for Exceptional Faculty Awards.

B. Strategic Plan Extension

Executive Vice President for Academic & Student Affairs, Dr. Tod Treat asked the Board of Trustees to approve a one-year extension of the TCC Strategic Plan 2014-2018 until a new president can be hired by the college.

MOTION: Upon motion by Board member **Dunbar** the Board unanimously approved the recommendation to extend the TCC Strategic Plan 2014-2018 for one year until a new president can be hired by the college.

- C. Co-President's Bill Ryberg and Mary Chikwinya** asked the Board of Trustees to approve a contract for the Center for Dialog and Resolution to continue their work with the college in response to Learning Circles, Human Resource Department Segment. The source of funds will be a combination of operating and training budgets for a maximum of \$55,000.

MOTION: Upon motion by Board member **Dunbar** the Board unanimously approved the recommendation to continue the contract with the Center for Dialog and Resolution.

V. NON-ACTION ITEMS

- A. Pathway to Completion – OER & Open Pedagogy: Equity** – presented by Christie Fierro and Jennifer Snoek-Brown.

Open Educational Resources (OER) are free resources that reside in the public domain or have been released under an open license that allows others to retain, reuse, remix, revise, and redistribute the work under conditions set by the original owner. OER removes economic burden for students and increases their satisfaction in their education. It provides great access for students and creates an incentive to contribute to curriculum in collaboration with their instructors. OER attracts and retains students who otherwise may not be able to afford expensive textbooks.

Converting to OER is voluntary for faculty but we have amazing participation from the TCC instructors and it continues to grow. This spring we have 75 OER sections offered to the campus community. OER Coordinator Christie Fierro and Librarian Jennifer Snoek-Brown continue to gain "buy in" from faculty with evangelical sharing via departmental meetings, listserv communication, educating Student Government members, and sharing successes with the campus community.

- B. Gig Harbor Campus Update – Janine Mott, Executive Director for Gig Harbor Campus & Continuing Education** provided an update of the Gig Harbor Campus.

Continuing Education:

- The CE department has ongoing collaborative relationships with Harbor History Museum and Harbor Wild Watch for programming and community events like the Humanities in the Harbor lecture series. You can find more information about this and other CE offerings in the schedule in front of you.
- CE is doing very well, thanks to the hard work of Department Manager KC Bitterman and Program Assistant Alex Mosley.
- Fall quarter: 74 classes were offered, with 474 enrollments
- Winter quarter: 49 classes were offered, with 396 enrollments
- This spring: 79 classes are offered, with 222 enrollments already!

- CE has started offering movement classes here in the building after changing out the computers and furniture in one of our larger classrooms.
- CE has a new exhibition program, highlighting the best of regional artists working in 2D media. This is in addition to our longstanding partnership with Peninsula Art League who anchor our summer quarter show. We are currently showing the work of Matilda Kim. You have a handout detailing her work.
- CE is working collaboratively with instruction on a couple of solution-oriented projects, to serve Art 299 Students and a couple of credit/non-credit options for fall.
- The Write in the Harbor conference has energized local writers and enabled us to add more programming that serves creative community needs. We have secured popular mystery writer J.A. Jance for the fall conference and are looking forward to a sellout crowd for that event.
- Harbor Institute continues to successfully provide lifelong learning opportunities to area residents. Instructors are volunteering to staff a booth at the Gig Harbor Resource Fair on May 6 hosted by Heron's Key, the new, very large retirement and assisted living community opening this summer.
- CE continues to struggle with OSECE, the ctcLink tool for online enrollment and payment. We are making headway with some modifications but the tool continues to be a challenge for our customers, which is hurting our reputation and brand.

Credit & Transfer Education:

- On the credit side of the house, we are preparing to increase the number of classes in our ABC Center this fall. That's the Accounting, Business, and Computer Center here at the GHC. The Center is open in the evenings and is a lab-like environment offering a cluster of classes students need to complete the Accounting Office Associate and Customer Service certificates, as well as to build skills in these areas. There are currently five classes in the cluster and will be increased to seven. Yuriy Manko is the instructor in the Center and is doing an excellent job helping students be successful in a self-directed, flexible format.

Outreach:

- Gig Harbor Resource Fair – May 6
- Livable Community Fair, Key Center – May 6
- Maritime Gig – June 3

Student Services:

- Student Services staffers here have been very busy with full Accuplacer sessions – many of these individuals will begin as Running Start students in the fall.
- The staff continues to host ongoing student workshops and transfer fairs. 18 institutions were represented here on January 28th, and at least 18 are due again on May 9th.
- Our two advisors, Melody Griggs and Pat Skiffington are thoroughly enjoying the new Inspire for Advisor tool to help students, part of the Civitas system recently purchased by the college. Melody recently told me that one task that was taking her several hours to accomplish was completed in 15 minutes!
- This past quarter our part-time advisor, Pat, worked with the Office of Student Engagement to make sure students at this campus were also able to pick up free snacks during finals week. And Sonja Morgan, from OSE, was here yesterday with snacks for welcome week.

Peninsula School District:

- Mary, Dolores, and I met with District staff on March 1st, mostly to connect with the new superintendent and his team to discuss ways we continue to work together, as well as what lies ahead. A discussion was initiated around articulation and dual credit opportunities, in particular their Teacher Academy and our Education courses. We were also able to provide an opportunity for their Health Science Internship students to visit TCC's Building 13 on June 29.

- The District again used our building over our break for their Smarter Balance testing. There were three days of testing for RS students.
- Dolores Haugen and I spent yesterday morning on a bus tour with the District, visiting Key Peninsula schools as part of the District's efforts to get community members and partners into their facilities.

Facilities and Grounds:

- The facilities department has been busy here so far this spring. Sidewalk trip hazards will soon be remedied, we look forward to parking lot work this summer to reduce standing water, and additional tree removal to improve visibility for safety and security reasons.
- We are also getting security cameras.
- We have a new part-time evening safety officer, Don Wasson, who is taking good care of us.

- C. Search for Interim President Update: Bob Ryan, Board Chair** did not have an update on the search for the president.

VI. REPORTS

A. Associated Students Report – Red Isaacson, ASTCC President:

- RAD Classes (Rape Aggression Defense) are being offered on April 17, 18, & 20.
- The POW WOW occurs on Saturday, April 15th with participation from Tacoma Public Schools, CASA/MECA, and the Office of Student Engagement.
- Louder than a Bomb Poetry Slam takes place on Saturday, April 29th in the Student Ctr.
- May 1st a Prison Panel will take place in Building 11.
- May 5th there is a Lip Sync Battle at 6pm in the Auditorium.
- The Bowling Tournament has been moved to May 29th and the OSE has rented out Narrows Bowl in its entirety.
- On March 20th, Red Isaacson and Ben Feldbush visited the Legislature with Bill Ryberg and were able to speak with Rep. Hans Zieger and Rep. Michelle Caldier.

B. Faculty Report—Dave Howard, Faculty Union Representative:

- Dave thanked the student presenter, Erik Rowley, for his story. Dave and Dr. Mendoza created the HD 101 class and it is good to hear how it helps new students.
- Dave thanked Mecca Salahuddin for her work at TCC and wished her good luck in San Antonio.
- Today, Dave attended the farewell party for Olga Webstad, outgoing Director of the Early Learning Center. She did a great job establishing trust with the children and their parents. TCC will miss her leadership.
- Negotiations are wrapping up and he doesn't foresee any problems. He is excited about getting it done before the last day of class in June.
- The focus on trust and excellence should continue on campus. He thanked Mary and Bill for their work as Co-Presidents.
- Dave also thanks the Board for the survey on the Interim President search.

C. Classified Staff Report - Eric Corp, Classified Staff Representative:

- On July 1st, Jeanne Ernst-Williams will be taking over as Chair of the Classified Committee and will be the classified representative at the Board meetings.
- Nominations and elections are being finalized for other spots on the committee.
- The Breakaway on May 25th has over 100 people signed up to attend! The committee had a lot planned for a full day of training at the Washington State History Museum.
- There were 33 nominations for the Outstanding Classified Staff Award this year. Eight awards will be given along with one award for a part-time hourly employee at the Awards Ceremony on April 21st.

D. Foundation Report – Tina Hagedorn

- The Foundation received an all-time high of 800 applications for scholarships.
- Foundation “House Parties” are starting up again on May 4th and will be hosted by Pat Shuman, Dianna Kielian, and Tony Lindgren.
- The TCC Wine Classic invitations are being mailed this week for the May 20th event.
- July 13th is the date for TCC Alumni Night at the Tacoma Rainiers game.

Legislative Report – Bill Ryberg, Co-President and VP for College Advancement:

- There are 18 days left in the current legislative session. The State Board expects we will see an extended session this year.
- The House and Senate proposed budgets are quite different. The House budget is extremely supportive of the community college community. The Senate budget is not as supportive.
- The House Capital Budget is highly supportive of capital projects around the state.
- The Corrections Education Legislation looks like it will pass.

E. Co-President’s– Mary Chikwinya and Bill Ryberg:

- Mary and Bill were honored and excited to participate in the Tenure Board meeting on March 15th. They were able to learn more about faculty and speak with them face to face.
- Ron Asahara, the Chair of the Multicultural Advisory Council has retired to travel more.
- Wayne Williams has accepted the offer to be Chair of MAC. He was an originating member of MAC and will bring historical knowledge and new ideas to the council.
- ctcLink remediation continues and we will not see another institution go “live” in 2017 per Luke Robbins. TCC is in a different space than our Spokane counterparts but progress is being made on fixing issues.
- Commencement is June 17th in Building 20’s new gymnasium. Simba Change will be the speaker. He is a former student, a Jack Kent Cook award winner, and works at Frank Russell in Seattle.
- The Trustees will return to active participants in the Commencement and we are infusing more pomp and circumstance back into the ceremony, including the TCC band and a student singer of the National Anthem.

VII. PUBLIC COMMENT/REMARKS

No public comments.

VIII. EXECUTIVE SESSION

No executive session.

IX. BOARD ACTION AS A RESULT OF EXECUTIVE SESSION

None taken.

X. ADJOURNMENT

There being no further business, the meeting was adjourned at 5:11 p.m.



Robert Ryan, Chair