

## Associate in Applied Science degree in **BUSINESS**

For students beginning Summer 2018 and beyond

Program Chair: Mary Jane Oberhofer, [moberhofer@tacomacc.edu](mailto:moberhofer@tacomacc.edu)

<b>Customer Service Certificate</b>	BUS 102	Customer Service (no prereq)	2	<b>F,W,Sp,S</b>		
	BUS 164	Leadership and Human Relations (prereq: ENGL 95)	5	<b>F,W,Sp,S</b>		
	CU 105	Word&Excel OR CU 102 & CU 103 (no prereq; CU100 recommended)	5	<b>F,W,Sp,S</b>		
	Credits:		12	<b>12</b>		
<b>Marketing Certificate</b>	BUS& 101	Introduction to Business (prereq: ENGL 95)	5	<b>F,W,Sp,S</b>		
	BUS 110	Business Math (prereq: Math 85)	5	<b>F,W,Sp,S</b>		
	BUS 140	Marketing and Business Development (prereq: ENGL 95)	5	<b>W,Sp</b>		
	BUS 257	Social Media for Business (prereq: CU 105)	3	<b>F,W</b>		
	ENGL& 101	English Composition I (prereq: ENGL 95)	5	<b>F,W,Sp,S</b>		
	Credits:		23	<b>35</b>		
<b>Management Certificate</b>	BUS 163	Management Principles and Organizational Skills (prereq: ENGL 95)	5	<b>F,Sp</b>		
	BUS 165	Human Resource Management (prereq: ENGL 95)	3	<b>F,Sp</b>		
	BUS 232	Introduction to Project Management (prereq: CU 105)	5	<b>W,Sp</b>		
	CMST& 101 or CMST 110	Introduction to Communication (no prereq) OR Multicultural Communication (prereq: ENGL&101)	5	<b>F,W,Sp,S</b>		
	Credits:		18	<b>53</b>		
<b>Associate of Applied Sciences Degree</b>	ACCT 101	Practical Accounting (prereq: Math 85/Math 95)	5	<b>F,W,Sp</b>		
	BUS 150	Global Business (prereq: ENGL 95)	5	<b>F,W</b>		
	BUS& 201	Business Law (no prereq)	5	<b>F,W,Sp,S</b>		
	LOG 112	Importing and Exporting (prereq: ENGL 95)	3	<b>W,Sp</b>		
	BUS 280	Career Readiness Skills – taken in the 4 <sup>th</sup> quarter or later (no prereq)	2	<b>F,W,Sp,S</b>		
	Credits:		20	<b>73</b>		
	<b>AREAS OF CONCENTRATION – please choose one of the following areas:</b>					
	<b>Entrepreneurship &amp; Small Business Management (20 credits)</b>					
	BUS 160	Small Business Entrepreneurship (prereq: ENGL 95)	5	<b>F,Sp</b>		
	BUS 260	Small Business Operations (prereq: ENGL&101/BUS 160)	5	<b>W</b>		
	BUS 295	Entrepreneurial & Innovative Mindset (prereq: ENGL&101/BUS 160)	5	<b>Sp</b>		
	BUS 290	Internship (or elective with permission from Program Chair) – taken in the 2 <sup>nd</sup> year; permission code required	5	<b>F,W,Sp,S</b>		
	Credits:		20	<b>93</b>		
	<b>Global Logistics (21 credits)</b>					
	LOG 102	Transportation and Distribution (prereq: ENGL 95)	5	<b>F</b>		
	LOG 104	Warehouse and Inventory Management (prereq: ENGL 95)	5	<b>Sp</b>		
	LOG 110	International Logistics (prereq: ENGL 95)	3	<b>W</b>		
	LOG 115	Logistics Security and Risk Management (no prereq)	3	<b>Sp</b>		
	BUS 290	Internship (or elective with permission from Program Chair) – taken in the 2 <sup>nd</sup> year; permission code required	5	<b>F,W,Sp</b>		
	Credits:		21	<b>94</b>		

F_____	Wtr_____	Spr_____	S_____	F_____	Wtr_____	Spr_____	S_____

Courses are offered in Lecture, Web-enhanced, Hybrid and **Fully Online** modes. Not every course is offered in every mode. Not every course is offered online every quarter. **SEE THE FLIPSIDE FOR ADDITIONAL PROGRAM INFORMATION.**

## General information for Business Students

Business students should attend the Business Information Session held every quarter on Education Planning and Advising Day – usually in Week 5 or 6 of the quarter. Students are also strongly urged to meet with their advisor on this day to plan for the upcoming quarter.

Military students register first every quarter – if this applies to you, be sure to take advantage of this benefit.

CU classes can be challenged (proficiency test) for credit and/or waiving pre-requisites. Contact the CU Program Chair if you wish to challenge CU 105, CU 102, or CU 103.

Students intending to do an internship **must meet with their faculty advisor the quarter before** to plan. These students must have completed BUS 280 before they do an internship.

Students may apply for certificates as they complete them. See the Program Chair to apply.

Students must maintain a GPA of 2.0 and have **no grade lower than a C** in core business classes in order to graduate.

Students should apply for graduation early in their last quarter. For example, if you will graduate in June, see the Program Chair early in May to complete the paperwork. Graduation is not automatic – you must apply.

Graduates can pursue a Bachelor of Applied Science at WGU or select colleges, including **Tacoma Community College**.

For more information:

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