# Medical Billing Specialist (MBS) Certificate

 Effective Fall 2022

NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SID# \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **Prerequisites = 8 credits**  |
| Prefix | Class Title | Pre-requisite | Cr | Qtr | Grade |
| ENGL& 101 | English Composition | Placement | 5 |   |   |
| HIT 130OR\*HIT 105 (preferred) | Medical Terminology IComprehensive Medical Terminology |  | 35 |  |   |
|  **Q1 Fall = 12 credits** |
| Prefix | Class Title | Pre-requisite | Cr | Qtr | Grade |
| MO 101 | Healthcare Delivery and Alternate Care | English 101, HIT 130 or HIT 105 (concurrent OK) | 5 |   |   |
| MO 131 | Beginning Outpatient Dx Coding | HIT 130 or HIT 105, MO 101 (concurrent OK) | 2 |  |  |
| CU 105 | Word/Excel I |  | 5 |  |  |
| **Q2 Winter = 13 credits** |
| Prefix | Class Title | Pre-requisite | Cr | Qtr | Grade |
| BUS 110OR\*MATH&146 | Business Math ORIntro to Statistics | PlacementPlacement | 55 |  |  |
| MO 110 | Medical Office Procedures | MO 101, HIT 130 or HIT 105 | 5 |   |   |
| MO 159 | Beginning Outpatient Px Coding | MO 101, MO 131, HIT 130 or HIT 105 | 3 |   |   |
| **Q3 Spring = 14 credits** |
| Prefix | Class Title | Pre-requisite | Cr | Qtr | Grade |
| MO 143 | Professional Development and Ethics | MO 110, MO 159 | 3 |   |   |
| MO 151 | Insurance Claims Processing | Mo 110, MO 159, MO 185 (concurrent OK) | 5 |  |  |
| MO 185 | Medical Billing Specialist (MBS) Practicum | MO 151 (concurrent OK) | 3 |   |   |
| CU 203 | Excel II | CU 103 or CU 105 | 3 |  |  |
| **TOTAL CREDITS = 47-52** |

\*Students should complete HIT 105 and MATH 146 if they plan to enroll in the HIT AAS degree

\*\*Students must earn a C or higher in all courses to earn certificate